

Quotation Request //

US Government Printing Office

Agency Publishing Services
732 North Capitol Street, NW
Washington DC 20401-0001

JACKET:352-742

Quotations are Due By:

(Eastern Time)10:00 AM on 04/30/2009

Submit Fax Quotes to:00000000

Contractors must provide mandatory taxpayer information before GPO makes payment.

Please see special notice on <http://contractorconnect.gpo.gov/>.

TITLE: NCHRD Report 500 Volumes 5/12 - Guide Sheets

QUANTITY: 16350 DOLLARS: TOTAL QUANTITY OF SETS TO BE DETERMINED AT AWARD
(includes departmental random "blue label" copies)PLUS Quality Assurance Random Copies (QARCs)

NOTE: Each set consists of 1-4pp folded form (Key Sheet) and 77-2pp flat forms (Guide Sheets)

FIXED PRICE-INDEFINITE QUANTITY CONTRACT: Award will be based on the largest quantity of forms produced. Potential vendors must submit a quantity, not a price. In the event of a tie quantity, the award will be determined by the overall lowest discounted cost.

BIDS/QUOTATIONS: The bidder/offeror is to bid the maximum quantity, inclusive of all production and distribution costs (including non reimbursable mail, if applicable), that will be delivered per specification requirements for a total of cost of \$16,350.00. Additionally, a cost must be submitted for each additional 100/1,000 books.

BASIS FOR AWARD: The contract will be awarded to that responsible bidder/offeror whose bid conforming to the solicitation provides the lowest overall cost per copy to the Government, including prompt payment discount. The lowest overall Cost Per Copy (CPC) will be calculated by dividing the total price by the total number of copies to be delivered.

CONTRACTOR may submit quotes via CONTRACTOR CONNECT. Optionally, quotes can be FAXED to either (202) 512-1581 or (202) 512-1368.

TRIM SIZE: Key Sheet - flat: 11 x 17"; folded: 8-1/2 x 11"
Guide Sheet - 8-1/2 x 11"

PAGES: Key Sheet - 4 pages
Guide Sheet - 2 pages each guide sheet - 77 guides - 154 total pages

SCHEDULE:

Furnished Material will be available for pickup by 05/01/2009

Deliver complete (to arrive at destination) by 05/29/2009

F.O.B. destination

QUALITY LEVEL: 2 Quality Assurance Through Attributes (GPO PUB 310.1, effective May 1979 (Rev. 8-02)) applies.

DESCRIPTION:

KEY SHEET & GUIDE SHEETS : Face and back print in 4-color process in medium coverage without bleeds, consisting of type/line matter, color builds, process images and illustrations.

MATERIAL FURNISHED: Contractor to pickup at GPO. One CD-R formatted for use on a MAC G5 using OSX 10.4.11 utilizing Adobe InDesign CS3, Adobe Illustrator CS3, Adobe Photoshop CS3 and Adobe Acrobat. Files are supplied in native format and PDF. All fonts are provided. No bleeds Note: On DVD-R ignore files titled "folder_guide" and "powerpoint_versions"

- * One color laser output for each - to be used as a general guide and visual
- * One GPO form 952 - Desktop Publishing - Disk Information

Prior to image processing, the contractor is responsible for performing a basic check (preflight) of the furnished publishing files to assure accurate output of the required reproduction image. Any errors, media damage or data corruption that might interfere with proper file imaging must be reported to the contract administrator. Contractor must notify the Government as soon as necessary in order to comply with the shipping schedule.

In addition, the contractor is responsible for creating or altering any necessary trapping, setting proper screen angles and screen frequency, and defining file output selection for the imaging device being utilized. All furnished files must be imaged as necessary to meet assigned quality level.

PAPER: * Must be in accordance with JCP Paper Specification Standards in effect on date of this order JCP Code* A240, Matte Coated Offset Book, Basis Size 25 X 38" Basis Weight 70#

COLOR OF INK:

4-color process

PRINT PAGE: Head to Head

MARGINS:

adequate gripper

Follow sample

PROOFS:

One set of digital color content proofs for the entire product. At contractor's option, a film-based composite blueline may be submitted. Proofs must be created using the same Raster Image Processor (RIP) that will be used to produce the product. Proofs shall be collated with all elements in proper position (not pasted up), imaged face and back, trimmed and folded to the finished size of the product.

*****PLUS*****

1 digital one-piece composite laminated color proof on the actual production stock (Kodak Approval, Screen TrueRite, DuPont Thermal Waterproof, Polaroid PolaProof, Creo Spectrum, or Fuji Final Proof) with a minimum resolution of 2400 dpi for 4 page KEY SHEET and 8 RANDOM FACE PAGES OF GUIDE SHEETS. At contractor's option, a film-based composite laminated color proof on the actual production stock may be submitted provided direct to plate is used to produce the final product. The make and model number of the proofing system utilized shall be furnished with the proofs.

These proofs must have all elements in press configuration and must indicate margins. Proofs will be used for color match on press and must show dot structure. Inkjet, photographic, and overlay proofs are not acceptable. The proofs must contain color control bars for each color of ink on the sheet. Control bars must

be placed parallel to the press's ink rollers. The control bars (such as Brunner, GATF, GRETAG, or RIT) must show areas consisting of minimum 3/16 x 3/16 solid color patches; tint patches of 25, 50 and 75%; dot gain scale; and gray balance patches for process color (if applicable).

*** PLUS ***

1 SWOP certified digital off-press proof for EACH of the BALANCE of GUIDE SHEET PAGES. At contractor's option, a film-based composite laminated color proof may be submitted. Proofs must be created using the same Raster Image Processor (RIP) that will be used to produce the product. For list of certified systems go to: www.swop.org/certmfg.html

Send proofs together with the furnished media (lasers and electronic files) using the furnished proof label (GPO Form 892) which must be filled in by the contractor and used on all proof packages. Send proofs directly to: DOT, 1200 New Jersey Ave, SE, Room e63-406, Washington, DC 20590, Attn: Brenda Newman (202-366-9123)

Contractor must call GPO Contract Compliance Section at (202) 512-0520 immediately upon sending/ delivering proofs and immediately upon notification that the proofs are available for pickup at the department.

Proofs will be withheld not more than 2 workdays from receipt in the department until they are made available for pickup by the contractor.

CONTRACTOR MUST NOT PRINT PRIOR TO RECEIVING AN "OK TO PRINT"

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BINDING:

Cut Key Sheet to 17 x 11" and fold in half to 8-1/2 x 11"

Cut all Guide sheets to 8-1/2 x 11"

Gather in sets. Each set consists of 4 page key sheet on top followed by 77 guide sheets - beginning with 49 Guide sheets for Report 500 Volume 5 (ordered as A1-A2, B1-B18, C1-C4, D1-D3, E1-E11, F1-F3, G1-G2, H1-H3 AND I1-I3) AND THEN 28 Guide sheets for Report 500 Volume 12 (ordered as A1-A7, B1-B5, C1-C2, D1-D2, E1-E5, F1-F2 AND G1-G5)

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PACKING:

Shrinkwrap in individual sets w/chipboard backing

Pack suitably per container - Shipping cartons not to exceed 45 lbs.

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DISTRIBUTION:

F.O.B. DESTINATION - MUST DELIVER ON OR BEFORE SCHEDULED DELIVERY DATE

Deliver 50 sets and all Government Furnished Materials (GFM) to: DOT, 1200 New Jersey Ave, SE, Room E71-304, Washington, DC 20590, Attn: Ed Rice (202-366-9064).

Deliver BALANCE of all sets(including departmental random "blue label" copies) to: FHWA, HRTM, Szanca Solutions-FHWA Product Distribution Center, 13710 Dunnings Highway, Claysburg, PA 16625, Attn: STOCK

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests -- General Inspection Level I.
- (b) Destructive Tests -- Special Inspection Level S-2.

Specified Standards-- The specified standards for the attributes requiring them shall be:

ATTRIBUTE	SPECIFIED STANDARD
P-7. Type Quality and Uniformity	Approved Proofs
P-10. Process Color Match	Approved Proofs

QUALITY ASSURANCE RANDOM COPIES: The contractor will be required to complete a certificate furnished by GPO certifying that the copies were selected as directed. Business Reply Mail labels will be furnished for mailing the copies. The copies are to be mailed at the same time as the first scheduled shipment. A U.S. Postal Service approved Certificate of Mailing, identified by Jacket, and Purchase Order Numbers, must be furnished with billing as evidence of mailing.